

**Dear Parents,**

Warm Greetings from HMEC family!!!

On behalf of the Management and staff at H.M. Education Centre, I am delighted to welcome you to the 2021-22 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential.

With immense pleasure we wish to inform you that a new building block “Angel’s Eden” has been set up exclusively for Pre-primary level as per the NEP Policy along with day care facility that is situated at Shibtala, Uttarpara. It is run and managed by HM Schools.

HM School’s Management believes in growth and expansion, hence the initiative to go beyond the boundaries of Hind Motor Colony. Accordingly the entire Nursery section has been shifted to the new block, set up at the above mentioned premises.

It is needless to remind you that we are all passing through a period of deep crisis. Even in this critical period we are running almost all of our existing services normally (online teaching , retest for primary, middle school, secondary and senior secondary level students, CCA classes, Physical Education).

The “Orientation Program” conducted on Friday, 9<sup>th</sup> April, 2021 at the above mentioned premises concluded successfully. We extend our heartfelt gratitude to all the parents for having attended the said program.

We believe in quality education and hence we have left no stone unturned in offering our best to even our youngest students. Our goal is to cater to the needs of every child and nurture her/him with quality education and thus mould them towards a better personality for a successful future.

Please note the following for the smooth functioning of your child’s schooling.

- Parents must go through the “Rules and Regulations” and “Activity Schedule” mentioned in the diary.
- Classes will be conducted on virtual mode until further directives is received from the Government.
- This year we have introduced Tinker Set- by Next Education.
  - \*NURSERY-----PRIMER
  - \*LOWER INFANT----- PRIMER A
  - \*UPPER INFANT-----PRIMER B

The above mentioned books consist of the following:

1. Assessment Sheets (Set of 10)
2. Teaching Aid for the text book (Resource Kit)
3. Tinker art and craft

4. Pre Primary Tinker Set of 8 (Box)
5. Pre Primary Mentor Manual A&B

- Punctuality and Regularity is essential at all times.
- Students are required to attend the interactive session in complete school uniform.
- All worksheets need to be filed properly.
- All the copies (H/W) must be submitted for corrections to the teacher concerned on the stipulated date. Prior notification shall be provided accordingly for the submission of the copies.
- Kindly intimate the school office immediately in case of change in personal details like address, mobile numbers etc.
- In case of long illness of more than three days, the school needs to be informed through a letter with regard to the nature of illness and the number of days the student is likely to be away from school and submit a medical certificate.

This circular is aimed to give you a better insight into the day to day functioning of the school. To bring out the best in your child, the school expects your cooperation at all times.

**Thanks and regards,**  
**Principal**  
**H.M.Education Centre**